

Registration Information 2016 - 2017

Programs of Choice, Kindergarten Registration & Cross Catchment

Elementary Programs of Choice

EARLY FRENCH IMMERSION

Information Meetings for Parents

Rochester Elementary – Monday, January 4th at 7pm
Coquitlam River Elementary – Tuesday, January 5th at 7pm
Kilmer Elementary – Wednesday, January 6th at 7pm
Irvine Elementary – Thursday, January 7th at 7pm
Glenayre Elementary – Friday, January 8th at 7pm

Application Process

Online only – January 14th – 20th

Space is limited. Applications are accepted on a first come first served basis

EARLY MONTESSORI

Information Meetings for Parents

Winslow Centre (Gallery Room) – Monday, January 11th at 4pm – 5 pm or 7pm – 8pm

Application Process

Application forms will available at the information meeting and online. Applications must be received to the Board Office by, Wednesday, January 20th by 4:30pm

Applications for Kindergarten/Grade 1 is done by a random draw and is limited to the number of spaces available. Late application forms will not be part of the draw.

BILINGUAL MANDARIN

(Kindergarten or Grade 1 Entry)

Information Meetings for Parents

Walton Elementary – Tuesday, January 12th at 6:00pm

Application Process

Application forms will available at the information meeting and online. Applications must be received to the Board Office by, Thursday, January 21st by 4:30pm

Applications for Kindergarten/Grade 1 is done by a random draw and is limited to the number of spaces available. Late application forms will not be part of the draw.

REGGIO INFLUENCED PROGRAM

(Kindergarten to Grade 5 Entry)

Information Meetings for Parents

Meadowbrook Elementary – Wednesday, January 13th at 6:45pm – 7:45pm

Application Process

Application forms will available at the information meeting and online. Applications must be received to the Board Office by, Thursday, January 21st by 4:30pm

Kindergarten Registration

Begins February 2nd, 3rd, 4th at catchment schools

Information on Registration Documentation can be found on the District website

www.sd43.bc.ca

Middle Programs of Choice

LATE FRENCH IMMERSION

Information Meeting for Parents

Pitt River Middle – Monday, January 11th at 7:00pm

Moody Middle – Tuesday, January 12th at 7:00pm

Banting Middle – Wednesday, January 13th at 7:00pm

Application Process

Online only – January 15th – 21st

Space is limited. Applications are accepted on a first come first served basis

LATE MONTESSORI (Grade 6 Entry)

Montgomery Middle – Tuesday, January 19th at 7:00pm

Application Process

Application forms will be available at the information meeting.

Secondary Programs of Choice

IB Intake

Information Meeting for Parents

Port Moody Secondary – Tuesday, January 5th at 7:00pm – 8:30pm

Port Moody Secondary – Wednesday, January 6th at 7:00pm – 8:30pm

Inquiry Hub

Information Meeting for Parents

Millside – Thursday, January 14th at 6:30pm

Cross Catchment (K-12)

Cross Catchment begins on Friday, February 5th at 9:00am and closes on Wednesday, February 17th, at 4:30pm

Application Process

Application forms will be available on-line and paper at 9:00am on Friday, February 5th

For a more detailed list of Programs of Choice, application dates and deadlines please go to

www.sd43.bc.ca

Kindergarten Registration for September 2016

Can My Child Start Kindergarten?

Children who are five years old on or before December 31, 2016 may enter school in September 2016. You may defer your child's enrolment until September 2017.

When Should I Register My Child?

Kindergarten registration (except for Programs of Choice - Montessori, Bilingual Mandarin, Reggio and French Immersion) within School District No. 43 (Coquitlam) will be held on **February 2, 3, and 4** in all elementary schools. If you are interested in registering your child in one of our Programs of Choice please visit www.sd43.bc.ca for more information on application deadlines and Parent Information meeting locations.

All students must be registered for Kindergarten at their catchment area school. To determine your catchment school access the school locator on our website. If parents wish their child to attend an out of catchment school they will be provided the opportunity to apply for a cross catchment transfer, beginning on February 5, 2016 with the deadline of February 17, 2016 (visit our website for more information). If enrolment projections show that space is available, cross-catchment transfer applications will be accepted in accordance with the following priorities: (i) catchment area child; (ii) non-catchment area child; and (iii) non-school district child.

Please note that siblings of students who will be in attendance at a school are considered as a catchment area child at that school. Students with sibling status still need to complete a cross catchment form. Please refer to our website for more information on the cross catchment process.

Can I use my childcare facility address to determine my child's school attendance area? According to the School Act, enrolment can only be based on the home address.

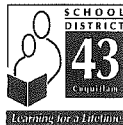
Should I Bring Anything for Registration?

Please bring the following documents:

- **Proof of citizenship for parent & child** (one of): birth certificate; passport; PR Card; Canadian Citizenship Card.
- **Proof of B.C. residency for parent** (one of): rental contract; property purchase contract; income tax statement; property tax statement; and 2 of the following documents: utility bill; B.C. driver's license; B.C. vehicle registration; Canadian bank or credit card statement; B.C. ID.
- **Proof of Guardianship:** please refer to 'Funding Eligibility Checklist' on our website or contact your neighbourhood school.

NON-RESIDENTS

Please contact the International Education Department at 604-936-5769 or visit at 1100 Winslow Ave., Coquitlam. Bring along proof of citizenship for parent and student, proof of residency and proof of guardianship (if applicable).



SCHOOL DISTRICT NO. 43 (COQUITLAM)

Serving the communities of Anmore, Belcarra, Coquitlam,
Port Coquitlam & Port Moody

www.sd43.bc.ca

French Immersion Application Process



Why choose French Immersion for your child?

Extend their horizons through learning another language!

French Immersion:

- Offers all students whose first language is not French the possibility of completing the prescribed B.C. curriculum and learning French at the same time;
- Helps students develop strong communication skills in both English and French; and
- Expands cultural horizons and helps prepare students for the global economy.

KINDERGARTEN ENTRY

If you are considering **EARLY FRENCH IMMERSION** in September 2016, it is recommended that you attend an information meeting to learn about the program. Meetings will take place at:

ROCHESTER ELEMENTARY

411 Schoolhouse St., Coq.

Mon., Jan. 4 at 7:00 p.m.

COQUITLAM RIVER ELEM.

4250 Shaughnessy St., Coq.

Tues., Jan. 5 at 7:00 p.m.

MARY HILL ELEMENTARY

1890 Humber Cres., Port Coq.

Wed., Jan. 6 at 7:00 p.m.

IRVINE ELEMENTARY

3862 Wellington St., Port Coq.

Thurs., Jan. 7 at 7:00 p.m.

GLENAYRE ELEMENTARY

495 Glencoe Dr. Port Moody

Fri., Jan. 8 at 7:00 p.m.

As these are information meetings for parents, kindly make arrangements to leave your children at home.

Applications for Early French Immersion are to be completed online from January 14 – 20, 2016. Application forms will only be available online from January 14 at 9:00 a.m. to January 20 at 4:00 p.m.

Space is limited and a draw (lottery) will be used, if necessary.

LATE ENTRY (Grade 6)

If you are considering **LATE FRENCH IMMERSION** in September 2016, it is recommended that you attend an information meeting to learn about the program. Meetings will take place at:

PITT RIVER MIDDLE SCHOOL

2070 Tyner St., Port Coq.

Mon., Jan. 11 at 7:00 p.m.

MOODY MIDDLE SCHOOL

3115 St. Johns St., Port Moody.

Tues., Jan. 12, at 7:00 p.m.

BANTING MIDDLE SCHOOL

820 Banting Dr., Coq.

Wed., Jan. 13 at 7:00 p.m.

Applications for Late French Immersion are to be completed online from January 15 - 21, 2016.

Application forms will only be available online from January 15 at 9:00 a.m. to January 21 at 4:00 p.m.

Space is limited and a draw (lottery) will be used, if necessary.

For further information on Early and Late French Immersion visit our website www.sd43.bc.ca or contact Sophie Bergeron at 604-937-6392.

Student's Name _____

DOCUMENTATION REQUIRED FOR REGISTRATION OF ALL SCHOOL AGE STUDENTS
FUNDING ELIGIBILITY "CHECKLIST" (September 8, 2015)

In accordance with the School Act Section 82, Ministry of Education policy, and school district AP's 300 and 302, a student is eligible for a provincially funded education if parent(s) or legal guardian(s)* meet residency requirements. Students who are ordinarily resident in BC and whose custodial parent or legal guardian* is ordinarily resident in BC, and are enrolled in a program in School District No. 43 (Coquitlam) are eligible for Ministry funding. Please review original documents, check the appropriate boxes of the checklist, have it verified and signed by the Principal or designate, and keep a copy in the student's G4 file.

STATUS IN CANADA

Required of custodial parent or legal guardian* - one of:

- Canadian birth certificate
- Canadian passport
- Canadian Citizenship card
- Confirmation of Landing/Permanent Residence (8-1/2 x 14" sheet) and passport
- Permanent Resident Card (front and back)
- Status Indian documentation
- Nexus Card – CAN citizenship

Or, one of the following permits which must be verified by International Education prior to the child starting school:

- Work Permit** valid for a year or more and proof of employment (minimum 20 hours per week) and passport or
- BCPNP signed performance agreement
- Study Permit** valid for a year or more and Letter of Acceptance or transcript showing current enrolment in degree or diploma granting program at a public post-secondary institution or enrolment in degree granting program at a private post-secondary institution authorized by the BC Ministry of Advanced Education and passport. Permit cannot be for high school upgrading or ESL unless it is a requirement of acceptance into the aforementioned programs, for one year only, and the institution is BC EQA-Education Quality Assurance.
- Diplomatic Status

Required of child - one of:

- Birth certificate
- Passport
- Canadian Citizenship card
- Confirmation of Landing/Permanent Residence (8-1/2 x 14" sheet) and passport
- Permanent Resident Card (front and back)
- Status Indian documentation
- Refugee Claimant Documentation conferring status – if child has own documents, parent documents not required
- **If child is accompanying a parent on a Work or Study Permit, provide a copy of child or parent Permit that indicates child accompanying

RESIDENCY

Parent or legal guardian* must be ordinarily resident in British Columbia with a sufficient degree of continuity to ensure that there is a settled purpose other than to obtain free public education.

Required of parent or legal guardian* - one of the following to demonstrate residency:

- Income Tax statement – showing name and province of residency
- Property tax statement - showing name and address
- Long-term Tenancy agreement-showing name and address
- Property purchase agreement - showing name and address
- Proof of employment for a minimum of 20 hours per week (e.g. pay stub, letter from the employer)

and provide two of:

- Utility bill
- BC Driver's Licence or Enhanced BC Driver's Licence
- BC ID
- BC vehicle registration
- Canadian bank account statement-showing name and address
- Canadian credit card statement – showing name and address
- Proof of current school year membership in a local organization

GUARDIANSHIP*

Required of parent or legal guardian* - one of the following to demonstrate guardianship:

- Paper birth certificate – parents are named
- Income Tax statement – children are declared
- Parent's Confirmation of Permanent Residency or Record of Landing or valid Immigration Canada documents-children are named
- If parents live separately, court order or written agreement granting care to accompanying parent
- *If not the parent, guardianship must be by will in accordance with the Infants Act or court order in accordance with the Family Relations Act.

Declaration of Registration Documentation:

The above documents have been verified by the school principal or designate.

Signature of Principal or Designate

Date